

Director of Economic Development

Cumberland Area Economic Development Corporation

53 West South Street, Carlisle, PA 17013

\$40 - \$50 an hour - Full-time

[Apply now](#)

Job details

Salary

\$40 - \$50 an hour

Job Type

Full-time

Number of hires for this role

1

Qualifications

- Bachelor's (Preferred)
- Driver's License (Preferred)

Benefits

Pulled from the full job description

Health savings account

Health insurance

Dental insurance

Paid time off

Vision insurance

Life insurance

Retirement plan

Full Job Description

The Director of Economic Development supports the Cumberland Area Economic Development Corporation's (CAEDC) mission of leveraging and promoting Cumberland Valley's economic development and tourism to drive growth, create jobs and improve the quality of life for the citizens of Cumberland Valley. The Director has a collaborative approach, builds relationships with multiple internal and external

stakeholders, and has a comprehensive knowledge of theories, principles, and practices of economic development.

Company Core Values:

Partner-Centric, Accountable, Integrity, Results Driven, Education and Innovation

Essential Functions:

Cooperates with the Interim Executive Administrator to fulfill all Economic Development Director responsibilities as needed to support the economic development efforts within the industry.

Creates and implements strategies for economic development to include business attraction, business expansion and business retention.

Support's CAEDC's redevelopment and reuse strategy through oversight and direct support to the Real Estate Collaborative (REC), including management of owned properties and identification of redevelopment opportunities.

Oversees CAEDC's workforce initiative for existing retention and prospective business relocation.

Identifies and leverages public funding programs and solutions to aid Cumberland County business growth (TIF, LERTAs, new market or historic tax credits, PA Military Enhancement Commission, Opportunity zone, remediation, etc.).

Leverages Commonwealth and internal funding program uses and resources to support business growth initiatives.

Recommends and manages the approved economic development budget for the Corporation.

Cultivates strategic partnerships and relationships with industry interest or civic groups, municipal and governmental entities, Chambers and other NGOs in Cumberland County that directly support the County's economic health and mission.

Supports CAEDC brand initiatives including direct outreach, speaking engagements, events and communications in written form for publication.

Other duties as assigned.

Core Competencies:

Leadership/Supervision, Judgment, Accountability/Responsibility, Dependability, Strategic Thinking, Selling Ability, Cooperation/Teamwork and Goal Orientation.

Education:

Bachelor's degree required, Master's preferred, in related field and a minimum of five years' experience in economic development, public/private funding solutions, legislative and community engagement or an equivalent combination of education and professional work experience. Project planning and management certifications or related work experience and CECD certification preferred.

Language Skills:

Ability to respond to common inquiries from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to a prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards or directors.

Reasoning Skills:

Ability to define problems, collect data, establish fact, and draw valid conclusions.

Other Skills and Abilities:

Strong experience in a senior role with experience in economic development

Strong ability to create and direct or manage innovative programs, policies, or processes

Experience in working with economic development and governmental agencies

Ability to maintain confidentiality and follow procedures designed to ensure protection of sensitive information

Ability to maintain relationships and interact with elected officials at the federal, state, and local levels

Ability to work with and communicate effectively with a diverse range of contacts

Ability to make quick decisions with high level impact

Flexible and adaptable/willing to take on new challenges as needed by the agency

Analytical thinking/detail oriented

Self-starter, organized and willing to travel and work evenings or weekends

Proficiency with all MS Office applications

Physical Environment:

Working conditions varies from a typical office environment to business functions or meetings whether in an office setting or at an event venue (inside or outside). Work requires the ability to sit and stand throughout an extended workday; position requires use of fingers, hands, and arms on a consistent basis for keyboarding and phone work; position requires the ability to talk and hear; position may need to lift up to twenty-five pounds on occasion.

Job Type: Full-time

Pay: \$40.00 - \$50.00 per hour

Benefits:

- Dental insurance
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Retirement plan

- Vision insurance

Schedule:

- 8 hour shift

Education:

- Bachelor's (Preferred)

Experience:

- Social Services Administrators: 5 years (Preferred)

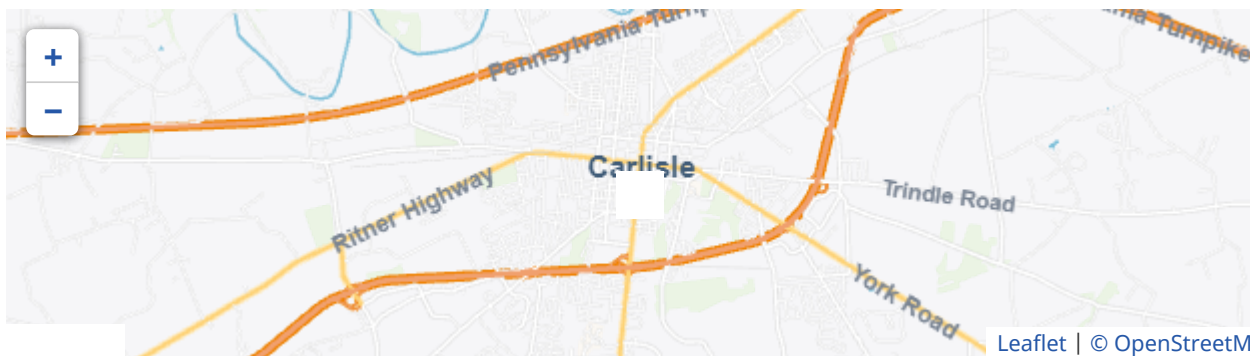
License/Certification:

- Driver's License (Preferred)

Work Location: One location

Location

53 West South Street, Carlisle, PA 17013



1 day ago

If you require alternative methods of application or screening, you must approach the employer directly to request this as Indeed is not responsible for the employer's application process.

Report job

Development Director jobs in Carlisle, PA

Development Director salaries in Carlisle, PA

[Hiring Lab](#) [Career Advice](#) [Browse Jobs](#) [Browse Companies](#) [Salaries](#) [Find Certifications](#)
[Browse Schools](#) [Indeed Events](#) [Work at Indeed](#) [Countries](#) [About](#) [Help Center](#)

© 2022 Indeed [Do Not Sell My Personal Information](#) [Accessibility at Indeed](#) [Privacy Center](#)
[Cookies](#) [Privacy](#) [Terms](#)