



**Executive Director
Redevelopment Authority in the City of Corry**

Salary and Benefits:

This is a full-time, salaried position with comprehensive, employer-funded benefits including:

- Defined benefit pension plan through the Pennsylvania Municipal Retirement System
- Medical, dental, and vision insurance for you and your family
- Short term disability, accidental death and dismemberment, and life insurance
- 6 to 21 days of paid annual vacation leave, based on length of service
- 15 days of annual sick leave
- 2 personal leave days per year
- 13 paid holidays per year

Salary will be commensurate with experience and your established compensation history. We are dedicated to pay what is necessary to attract the best-qualified candidates.

Required Qualifications:

A Bachelor's degree and at least three years of relevant experience are required. Ideal candidates will have proven experience delivering Economic Development in collaboration with the nonprofit, for-profit, and public sectors, including initiatives to:

- Create, expand, and retain local business
- Offer financial resources, including lending and loan operations
- Provide real estate services and land use solutions
- Solve housing and blight issues, addressing the needs of residents at all income levels

We'd give strong preference to candidates with proven Economic Development track records. But, we will also consider established and vested local candidates. Non-local candidates must be willing to relocate.

More generally, ideal candidates will be able to demonstrate proficiency in:

- Working effectively within a Board of Directors' governance model
- Operations and program management
- Fund raising from a variety of sources
- Strategic planning
- Written and oral communication
- Financial control and management
- Analytical skills and problem-solving abilities

About Us:

The Redevelopment Authority in the City of Corry and its affiliates provide low interest financing, real estate services, and grant assistance to businesses and non-profit organizations, with the ultimate goal of fostering investment and employment in the Corry Region. Having built one of Pennsylvania's largest per capita revolving-loan funds, with assets in excess of \$20 million, we have self-funding capabilities.

Job Description:

- Work constructively with the Board of Directors on short and long range business strategies, budgeting, policies, and systems of communication. Act as a catalyst for organizational change, translating vision to action.
- Maintain programs to affect positive public relations with customers, media, and the public in general. Engage the community and publicize and promote the activities of the organization across all media platforms. Represent Corry positively, inside and outside the region.
- Improve existing and develop new programs, projects, and initiatives to grow Corry's economy, improve housing, and increase prosperity.
- Maintain human resources programs to attract and motivate a strong team of employees. Lead with effective management skills.
- Research and secure applicable grants and other funding sources.
- Ensure sound financial systems and practices are maintained.
- Maintain effective management of all facilities, including multi-tenant.
- Oversee efforts in packaging incentives for businesses to facilitate corporate retention, expansions, and attraction.
- Advise on real estate and infrastructure development.

How to apply for this position:

Send cover letter and resume to HR@CorryIDC.org