



MANAGER, BUSINESS INVESTMENT

Full-time; Hybrid Arrangement (Office & Remote)

LOCATION

Pittsburgh, PA

COME WORK WITH US:

The Pittsburgh Regional Alliance (PRA), an affiliate of the Allegheny Conference on Community Development, leads business investment across our 10-county region, effectively operating as a ‘front door’ to attract strategic investment opportunities in partnership with local, domestic, and global companies alike.

As part of this team, you’ll contribute to efforts that will attract and retain businesses, with a focus on positioning Pittsburgh’s real estate, talent, incentives, and the broader interdisciplinary research and innovation ecosystem. In this role, you will have the opportunity to be innovative and purposeful. The position will be a healthy blend of individual and teamwork.

It’s an incredibly exciting time in Pittsburgh, at the nexus of talented people and cutting-edge innovation across a broad spectrum of industries: Artificial Intelligence, Life Sciences, Advanced Manufacturing, Data Science, Energy, Sustainability, FinTech, and more! In Pittsburgh, Next is Now. This position will support the PRA’s outreach and business investment work focused on **Life Sciences** and **Climate Tech**.

Reports to the VP, Business Investment.

WHO WE ARE LOOKING FOR:

- Passionate about the growth and success of the Southwestern PA region
- A self-starter, with an ability to identify opportunities to build new solutions
- Enjoy relationship-building and cultivating strong, diverse partnerships
- Want the opportunity to grow professionally and have input on how to improve the regional sales message through data
- A capable project manager, comfortable leading and completing projects

CORE RESPONSIBILITIES:

- Identify and execute strategies to support the Next is Now 10-Year Agenda
- Build cross-functional relationships with Marketing, Research, and others to build a compelling message of ‘Why Pittsburgh?’
- Support and integrate with the talent team on the attraction and creation of 75,000 jobs in strategically identified sectors
- Support Business Investment Team members with client visits, executing logistics and being a welcoming connection
- Engage with local stakeholders to best identify new lanes of support the PRA can offer the region

EDUCATION

- Bachelor’s degree preferred. Demonstrated ability to handle the above responsibilities. Education and experience equivalency can be considered.

EXPERIENCE

- 1-3 years of experience. Life Sciences and/or climate tech familiarity preferred

Why should you apply?

- Competitive salary range \$53,000 - \$67,000
- Comprehensive benefit package
- Flexible work schedule
- Opportunity to work with a diverse and highly talented team of professionals

Interested applicants should provide resume & cover letter to:

<https://www.alleghenyconference.org/about/careers-with-the-conference>